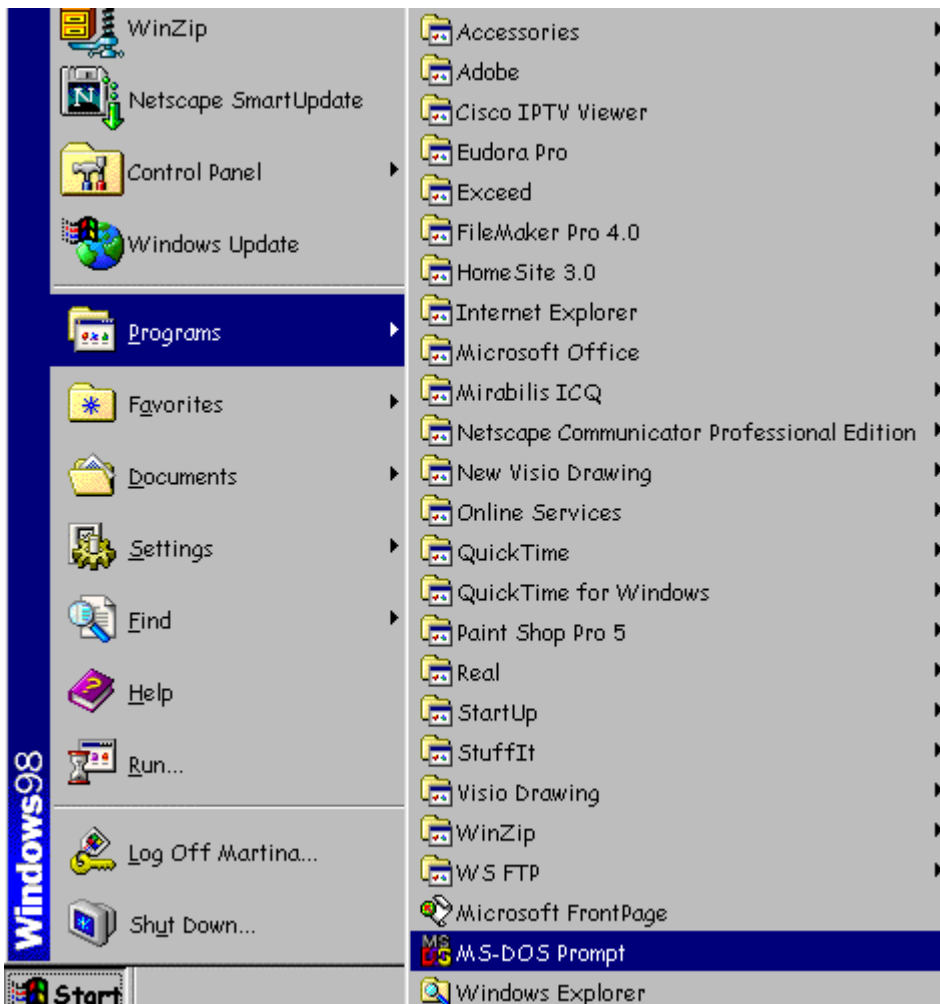


Configuring Multiple Mailboxes in Eudora



Click on the **Start** button, scroll up to **Programs**, and then click on **MS-DOS Prompt**.

You will get a prompt like the one below.

Make sure you know where on your hard drive your Eudora executable (*eudora.exe*) is located. For Eudora 3.x, it will probably be something like *C:\Eudora* or *C:\Program Files\Eudora*. For Eudora 4.x, it will probably be something like *C:\Program Files\Qualcomm\Eudora Mail*.



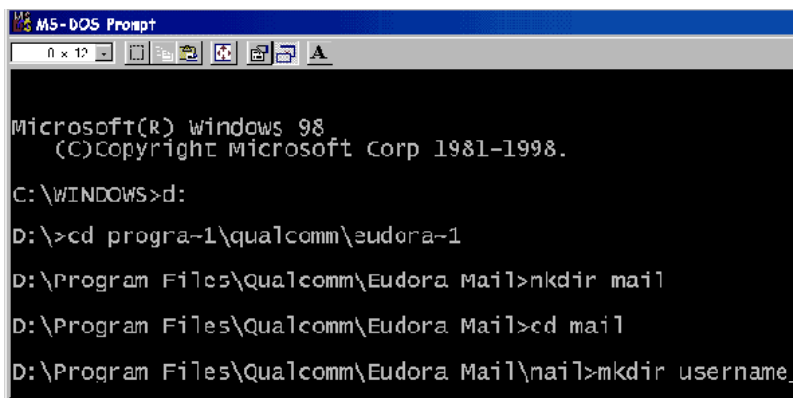
```

MS-DOS Prompt
8 x 12
Microsoft(R) Windows 98
(C)Copyright Microsoft Corp 1981-1998.
C:\WINDOWS>_

```

At the MS-DOS prompt, type *cd \Eudora* (or whatever directory your Eudora program files are in).

You should get a prompt that looks something like the following:



```

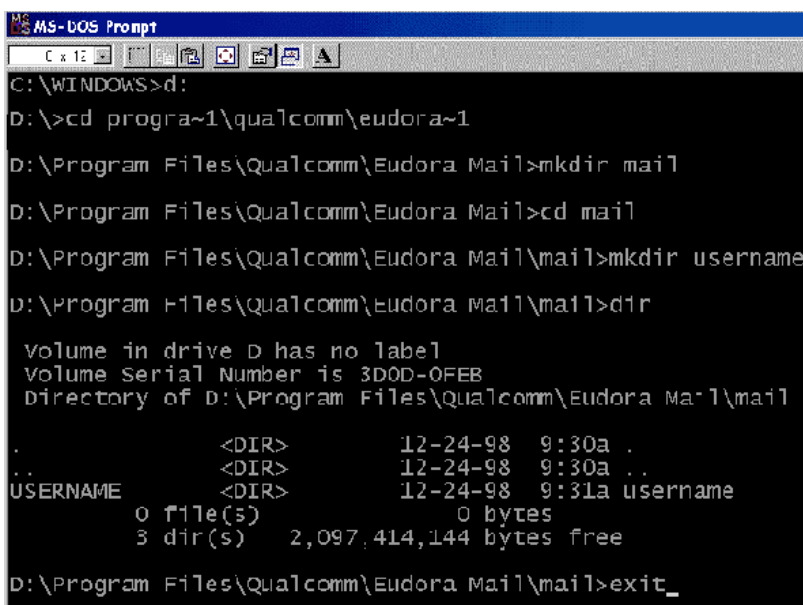
MS-DOS Prompt
8 x 12
Microsoft(R) Windows 98
(C)Copyright Microsoft Corp 1981-1998.
C:\WINDOWS>d:
D:\>cd progra~1\qualcomm\eudora~1
D:\Program Files\Qualcomm\Eudora Mail>mkdir mail
D:\Program Files\Qualcomm\Eudora Mail>cd mail
D:\Program Files\Qualcomm\Eudora Mail\mail>mkdir username_

```

At the prompt, type *mkdir mail*.

At the prompt, type *cd mail*.

At the new prompt, type *mkdir username*, where *username* is your email username.



```

MS-DOS Prompt
8 x 12
C:\WINDOWS>d:
D:\>cd progra~1\qualcomm\eudora~1
D:\Program Files\Qualcomm\Eudora Mail>mkdir mail
D:\Program Files\Qualcomm\Eudora Mail>cd mail
D:\Program Files\Qualcomm\Eudora Mail\mail>mkdir username
D:\Program Files\Qualcomm\Eudora Mail\mail>dir

Volume in drive D has no label
Volume Serial Number is 3D0D-0FEB
Directory of D:\Program Files\Qualcomm\Eudora Mail\mail

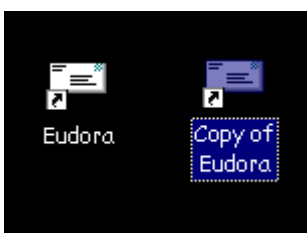
.                <DIR>          12-24-98  9:30a .
..               <DIR>          12-24-98  9:30a ..
USERNAME         <DIR>          12-24-98  9:31a username
0 file(s)        0 bytes
3 dir(s)         2,097,414,144 bytes free
D:\Program Files\Qualcomm\Eudora Mail\mail>exit_

```

At the prompt, type *dir*, which will list all of the contents of the mail directory.

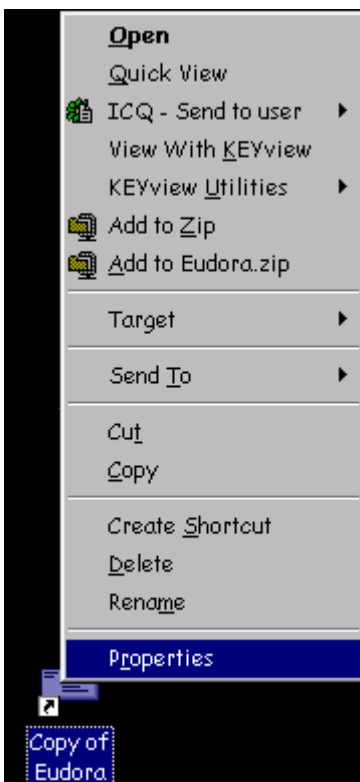
Make sure that the directory *username*, which you just created, is listed.

At the prompt, type *exit*. You will return to Windows.

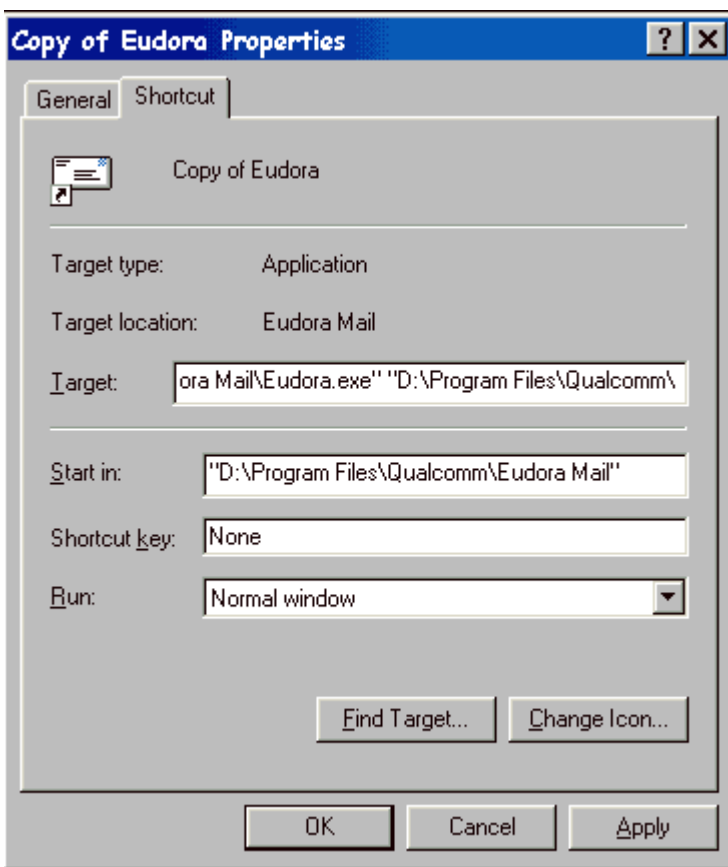


Hold down CTRL and drag the Eudora icon from your desktop or Eudora program files folder.

You will have a new Eudora icon on your desktop.



Click the right mouse button over the new Eudora shortcut icon and choose **Properties** from the menu.

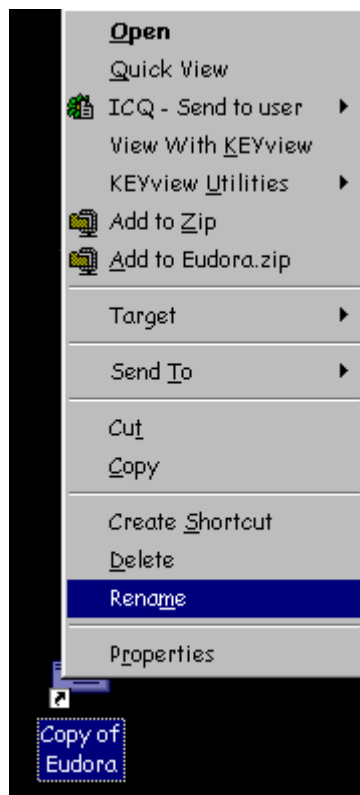


Click on the **Shortcut** tab in the Properties dialog box.

At the end of the **Target** line, after "C:\Eudora\EUDORA.EXE" type "C:\Eudora\mail\username" The **Target** line should look something like this:

c:\Eudora\EUDORA.EXE
C:\Eudora\mail\username

Click **OK**



Click the right mouse button over the new Eudora shortcut icon and choose **Rename** from the menu.

Type your *username* as the new name for the icon.

Double-click on the icon to open Eudora.

Fill in the user information per your new account paperwork.

For help configuring Eudora, please visit the Eudora Help at <http://comm.ncifcrf.gov>.

